
Box 1. Documents requested for assessment of research ethics committees

1. REC's meeting minutes for the past year (December 2022 to December 2023)
2. Educational requirements and courses for staff and members of committees
3. Internal procedures for conducting meetings and ethics clearance decision-making
4. Completed conflict of interest forms for each meeting session
5. Procedures for receiving research protocol from outside the university
6. Survey documents assessing the performance of RECs gathered from committee members, staff, researchers, and research participants
7. Evaluations of the quality of committee meetings and ethical review of research proposals
8. Performance evaluations for committee staff members
9. Procedures for post-approval monitoring of research projects
10. URL of the ethics committee's website
11. Complaints or concerns raised by researchers and research participants
12. Process for addressing the complaints