

The Regional Office has developed a documentation tool for health promotion and education called EZ-DOC. EZ-DOC is a user-friendly tool to assist health promotion and education managers document their interventions during the processes of planning and reporting. The tool was developed following requests from Member States of the Region at the Ninth Global Conference on Health Promotion.

The tool is divided in two parts.

- Part 1: Planning and implementation
- Part 2: Documentation and reporting.

Part 1 should be used at the beginning of project development and includes sections on:

- project information
- prioritization of health issue
- target beneficiaries
- operational planning.

Part 2 should be used when the project is completed to highlight lessons learnt.

While the tool was developed to document health promotion and education interventions, it can also be used to document interventions in various sectors.

Related links

Access to the EZ DOC tool requires a user name and password. To apply for access please send your request to the health education and promotion programme.

[Request user name and password](#)

[Access to the EZ DOC tool for health promotion and education managers](#)

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