



WORLD HEALTH ORGANIZATION

VACANCY NOTICE

GENERAL INFORMATION

Functional Title: Public Health Officer

Duty Station: Ramallah

ORGANIZATIONAL SETTING

The **Public Health Officer** works under the direct supervision of the WHO Representative. S/he works fully independently and requires decision-making skills, as well as strategic and complex thinking to reach conclusions and recommendations.

The incumbent coordinates activities in the designated areas and may supervise directly a team of Special Service Agreement holders.

MAJOR DUTIES AND RESPONSIBILITIES

FUNCTION 1 (INCL. EXPECTED RESULTS)

Advocates and successfully influences strategies for the implementation of public health programmes, achieving results such as:

- Development of guidelines for the elaboration of medium- and long-term plans of work and strategies.
- Health trend analysis with particular attention to surveillance, monitoring and early warning.
- Identification of gaps in the delivery of health services or emergency interventions, recommending appropriate actions and innovative approaches to improve the situation.
- Analysis of existing coordination mechanisms, designing and recommending improvements.
- Periodic review of national, regional and international media sources and recommendations to alert the organization to significant and urgent developments relevant to the target populations. This includes developing strategies, making recommendations to respond to trends and developments.
- Regular assessment of health needs for internally displaced people and refugees both inside and outside the camps and recommendation of required strategies.
- Design and planning of emergency health interventions in conjunction with various partners, including DHO, UN agencies and NGOs.

FUNCTION 2 (INCL. EXPECTED RESULTS)

Oversees and coordinates the implementation of strategies and planned health programmes, achieving results such as:

- Collaboration with health partners to ensure that all activities are performed in line with existing strategies and plans and oversee monitoring and reporting on these activities.
- Collaboration with all humanitarian partners in ensuring that the priority health needs are addressed by a coherent and comprehensive strategy that is translated into operational plans

- Chairing regular coordination meetings with all relevant national and international partners and stakeholders on issues relevant to the programme, reaching consensus on priorities.
- Monitoring prevalence diseases ensuring that management of chronic diseases is conducted by partners according to WHO standards and guidelines
- Coordination of programme activities with international UN and non-UN partners to the aim of prevention of excessive morbidities and mortalities among displaced populations and host communities.

FUNCTION 3 (INCL. EXPECTED RESULTS)

Manages awareness campaigns and capacity building initiatives as well as establishes and reviews an array of technical reports and develops proposals to mobilize resources, achieving results such as:

- Development, planning and organisation of health education and health promotion activities aimed at improving the health situation, including hygiene promotion.
- Development and distribution of "Information, Education and Communication" materials related to WHO activities for refugees and internally displaced populations.
- Advocating activities associated with revitalising and building the capacity of the national health systems to deal with preparedness, mitigation and response.
- Recommendations on how to improve the presentation and utilization of data in the MOH annual report
- Preparation and dissemination of timely analytical and critical reports, documenting achievements and obstacles to implementation, including proposals for improvements in operation, constantly assessing situations and needs and redirecting efforts.
- Drafting regular donor reports on the progress of the implementation of activities funded through donor awards. Development of new funding applications and tools.
- Drafting financial reports relevant to the programme activities.

WORK RELATIONS AND PARTNERSHIPS

The Public Health Officer works in full collaboration with relevant departments, MOH and other ministries, UN agencies and NGOs mainly to provide guidance and advice on various activities ranging from strategic planning, coordination of implementation to awareness and capacity building campaigns. Furthermore, the incumbent equally chairs meetings to reach consensus on health priorities.

IMPACT OF FUNCTIONS

The Public Health Officer is responsible for designing and implementing programmes that enable the health sector to deliver appropriate services and prepare them to deal with emergencies to improve health during and after crisis. In particular, the objectives are to support Member States by promptly assessing health needs of populations affected by crisis, identifying priority causes of ill-health and death; preparing damage estimates, emergency response and rehabilitation plans; ensuring that critical gaps in the health response are rapidly identified and filled as well as by revitalising and building the capacity of national health system.

QUALIFICATIONS

EDUCATIONAL BACKGROUND

First level university degree is required in medicine, complemented by a degree or studies in public health.

Degree or studies in emergency response, disaster management, epidemiology or surveillance is considered an asset

PROFESSIONAL EXPERIENCE AND KNOWLEDGE

At least 5 years of experience required in health sector coordination with demonstrated knowledge of emergency response relief and/or preparedness for epidemic-prone diseases.

Excellent skills in the assessment, surveillance and monitoring in the context of emergency situations, with the ability to conceptualize and implement innovative strategies and promote their implementations

Tact, discretion and ability to promote consensus and collaborative partnerships

Knowledge of WHO mandate and goals or experience in UN Organizations, international institutions or NGOs is considered an asset.

LANGUAGE SKILLS

Fluent in English and the local language. Knowledge of another WHO official language is an asset.

COMPETENCIES

- Communicating in a credible and effective manner: Expresses oneself clearly in conversations and interactions with others; listens actively. Produces effective written communications. Ensures that information is shared.
- Ensuring effective use of resources: Identifies priorities in accordance with WHO's strategic directions. Develops and implements action plans, organizes the necessary resources and monitors outcomes.
- Driving WHO to a successful future: Demonstrates a broad-based understanding of the growing complexities of health issues and activities. Creates a compelling vision of shared goals, and develops a roadmap for successfully achieving real progress in improving people's health.

Applications must be submitted **by 26 August 2015** to <http://jobs.undp.ps/>

Applications must be in English and include your CV.

Only Palestinians are eligible to apply.

WHO HAS A NON-SMOKING WORK ENVIRONMENT