

### Annex 1:

#### 1- Type

- [ ] Newspaper
- [ ] Map
- [ ] Advertisement
- [ ] Mail
- [ ] Telegraph
- [ ] Seminar report
- [ ] Invent register
- [ ] Press
- [ ] Note
- [ ] Report
- [ ] Other

#### 2- The unique physical characteristics of the document

- [ ] interesting Header
- [ ] Annotation
- [ ] handwritten
- [ ] Received (postal) stamp
- [ ] Typed
- [ ] Sealed
- [ ] Other:

#### 3- Date :

#### 4- author (originator) of document :

#### 5- Subject :

#### 6- Position (Job or academic title) :

#### 7- The document was written for whom :

#### 8- If you have access to electronic resources, write address :

#### 9- Document description(A-E):

(A) key things that you think the writer has mentioned

(B) Why do you think this document was written?

(C) What reason guided you for aim writing of document? (Quote from the document):

(D) Important things that matter to you at the time of writing the document:

(E) Write comment for document’s author about unanswered questions:

#### 10- Strength of document:

#### 11- Weakness of document